

UNO Educational Leadership - *Clinical Field Evaluation*

The *Clinical Field Evaluation* is a new program assessment that will be piloted in the Spring 2008 semester. It takes place in Level 3 in EDAD 6895 School Leader Internship. Both the candidate and mentor complete the assessment and discuss their responses. This discussion should inform the candidate's Internship Plan. At the conclusion of the Internship, the Mentor and candidate should complete a post-assessment using the same instrument. This would provide direction for the candidate's future professional development plan.

This survey assesses the outcomes for the program's seven leader roles: establishing and supporting vision; supporting effective teaching and learning, managing the school environment; improving school and system practice; implementing professional development; building school and community relations, and aligning practice with ethical standards.

Directions to Candidates Internship and Clinical Field Evaluation

General Information for the Internship

The following is provided to assist the intern in completing requirements for the UNO Educational Leadership Program Internship. Our Educational Leadership Program is designed for individuals who are preparing for entry level positions as school leaders. Using a performance-based approach, the internship requires the prospective candidates to demonstrate proficiency in educational leadership standards prior to being recommended for certification.

Enrollees in the certification program are expected to complete 300 clock hours (6 semester hours) of internship activities during two regular semesters and 2 weeks in the summer before and after the school year. The general practice is that this will be completed in EDAD 6860: Principalship and EDAD 6895: Internship in School Leadership. Candidates' experiences occur in multiple settings (schools, central office, community and social agencies, etc.) that allow for the demonstration of a wide range of relevant knowledge and skills. A list of required performances is attached to this information. To ensure exposure to multiple settings, the intern completes activities and field experiences for a minimum of 60 contact hours at each level of the following: elementary school, middle school, high school and the central office for a total of 240 contact hours. Another 40 hours will be spent working with the Principal during the summer before the school year begins and during the week following the end of the school year. During this time, the intern is expected to gain "first hand" information and valuable "hands on" experiences that are needed to demonstrate the required competencies in leadership. A minimum of 20 additional hours is to be earned at diverse settings including community organizations such as social service agencies/groups and local businesses that work with the school in the education of its children.

To complete the above listed requirements, each intern is required to work under the supervision and guidance of mentors—experienced principals/central office personnel certified in educational administration. The internship experience is substantial, sustained, standards-based and occurs in real settings. Substantial experience requires a minimum of six-months (or equivalent) of full-time (9 to 12 hours/week for one semester) internship experience. The responsibilities of the candidate should increase over time in amount and complexity and involve staff, students, parents and community leaders. During the program, candidates participate in planned activities which include all ELCC and Louisiana standards to allow for candidate application of knowledge and skills during the internship. These experiences are designed to accommodate candidate's individual

needs. Finally, the candidate’s experiences occur in multiple settings, including appropriate community organizations and social services, to allow for demonstration of a wide range of knowledge and skills.

The intern is to be paired with one “lead principal mentor” and work with a network of principal mentors from each level (elementary, middle, high, and central office) who are certificated in educational administration and have minimum of 3 years work experience in educational administration in K-12 programs. We prefer that principals serve as mentors since the emphasis of this program is on the building level leader. A mentor may designate others to provide certain internship experiences. However, it shall be the job of the mentor to monitor these activities and document the successful completion of each experience.

Clinical Field Evaluation

Directions: This instrument is designed as a pre- and post-internship assessment. Candidates and their mentor complete the survey below by placing a check under the appropriate assessment of their ability to perform the outcomes of the leader roles (e.g., In Progress; Meets Expectation; Exceeds Expectation). Candidate and mentor will discuss results from the pre-assessment, indicating areas of strength and challenge areas to inform the Internship Plan. At the conclusion of the Internship, candidates and mentors are to re-assess their ability to perform the outcomes of the leader roles. Results of this post-assessment should inform the candidate’s future professional development as a leader.